

Vermont State Workforce Development Board
Full Board Meeting Agenda
Thursday, March 7, 2019
10:00 am – 12:00 pm
Noble Hall, Vermont College of Fine Arts, Montpelier, VT

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| 10:00 am | Call to Order |
| 10:05 am | Introductions |
| 10:15 am | Old Business: Approve December Meeting Minutes |
| 10:20 am | H.919 (Act 189) Legislative Report

Dustin Degree, State Workforce Development Board |
| 10:35 pm | Committee Updates |
| 10:45 am | Vermont Returnship Program

Wesley Kempton and Mary Branagan, Associates for Training and Development |
| 11:10 am | Career & Technical Education Update

Deputy Secretary Heather Bouchey and Jay Ramsey, Agency of Education |
| 11:35 am | Workforce & Talent Summit

Sarah Buxton, Department of Labor |
| 12:00 pm | Adjournment |

**Vermont State Workforce Development Board
Full Board Meeting Minutes
March 7, 2019
10:00 am – 12:00 pm
Noble Hall, Vermont College of Fine Arts
Montpelier, VT**

Board members in attendance: Janette Bombardier, Frank Cioffi, Diane Dalmasse, Pat Elmer, Sec. Daniel French (proxy: Dep. Sec. Heather Bouchey), Gerry Ghazi (proxy: Tom McHugh), Scot Giles (proxy: Marilyn Cargill), Adam Grinold, Laurie Gunn (proxy: Becky Kapsalis), Melissa Hersh, Eileen Illuzzi, Joyce Judy (proxy: Tiffany Keune), Elle Kahler, Comm. Lindsay Kurrle, Tom Longstreth, Chris Loso, Greg Maguire, Dale Miller, Richard Schneider, Grant Spates, Jeb Spaulding, and Dave Wheel

Board members in attendance by phone: Rep. Tristan Toleno

Guests in attendance: Oscar Aliaga, Hugh Bradshaw, Mary Branagan, Sarah Buxton, Dustin Degree, Jeremy Dondlinger, Maureen Hebert, Burton Ingalls, Wesley Kempton, Alison Lamagna, Jay Ramsey, Thomas Saylor, Patty Shirk, Lisa Ventriss, and Sophia Yager

Guests in attendance by phone: Katarina Lisaius

Chair Frank Cioffi called the meeting to order at 10:18 am. Chair invited Board members and guests to introduce themselves.

Old Business: Chair asked for a motion to approve the minutes from the December 6, 2018 full Board meeting. Moved by Dep. Sec. Heather Bouchey, seconded by Eileen Illuzzi, approved unanimously by voice vote.

H.919 (Act 189) Legislative Report: Due to a delayed call to order, an optional conference call will be held in the coming weeks to give an update on the [H.919 \(Act 189\) report](#) submitted to the legislature in January 2019.

Committee Updates: Chair invited committee leadership to give updates on committee work.

Policy Committee: Committee Vice Chair Lindsay Kurrle reported that the Policy Committee met in January to begin discussing a dashboard of metrics by which the Board may monitor the performance of the workforce development system as a whole. The Committee will continue this discussion at its next meeting in March.

Career Pathways Committee: Committee Vice Chair Melissa Hersh reported that the Committee has held several meetings to obtain an understanding of its charge and work that is completed/underway at the Agency of Education (AOE). The Committee has begun to determine criteria by which it will approve state-endorsed Career Pathways and will continue the discussion at its next meeting.

Training & Credentialing Work Group: Work Group Co-Chair Marilyn Cargill reported that the Training & Credentialing Work Group had recently concluded a series of two meetings to acquire stakeholder input on the Committee's draft definition of a "credential of value" and draft application and approval process for state-endorsed credentials of value. The Work Group will hold a final meeting in the coming weeks to finalize its recommendations to the full Board.

Vermont Returnship Program: Mary Branagan and Wesley Kempton gave an overview of the Associates for Training and Development's Vermont Returnship Program. [View their presentation here.](#)

Career & Technical Education Update: Jay Ramsey (Student Pathways Asst. Div. Director & State Director of CTE, AOE) gave an overview of recent AOE work around Career Technical Education. [View his presentation here.](#)

Workforce & Talent Summit: Sarah Buxton (Director of Policy and Performance, Department of Labor) gave a brief update on the May Workforce & Talent Summit that the Board is co-sponsoring. She reminded the Board that co-sponsoring this summit (hosted by the Vermont Chamber of Commerce) fulfills Activity 2 of the Board's [H.919 Implementation Plan](#) to host a statewide summit to convene workforce development stakeholders. [Learn more about the summit and register here.](#)

Chair Cioffi announced that this meeting will be his last meeting as Chair of the Board and that Governor Scott has appointed Adam Grinold as Chair of the Board. Comm. Kurrle and Executive Director Dustin Degree presented Chair Cioffi with the "First Annual Frank J. Cioffi Award For Distinguished Service and Dedication to Workforce Development in the State of Vermont." The Board will present this award annually.

Meeting adjourned at 11:50 am.

Respectfully Submitted by Dustin Degree.

Dustin Degree, Executive Director, Vermont State Workforce Development Board